



# STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION  
Commissioner's Office

Indiana Government Center South  
402 West Washington Street, Room W469  
Indianapolis, IN 46204

## Award Recommendation Letter

Date: February 6, 2023

To: L. Erin Kellam, Deputy Commissioner  
Indiana Department of Administration

From: Stephanie Nelson, Procurement Consultant  
Indiana Department of Administration

Subject: Recommendation of Award for ASA-23-73681  
Forensic Laboratory Supplies for All State Agencies

### Estimated Amount of One-Year Contract: \$71,621.80

Based on the State's evaluation of responses for Negotiated Bid #ASA-23-73681, **Sirchie Acquisition Company LLC** is recommended for award to provide **Forensic Laboratory Supplies for All State Agencies**. Terms of the award recommendation are outlined in this letter.

The State of Indiana received bids from two (2) Respondents:

- Sirchie Acquisition Company LLC
- Thomas Scientific, LLC

The state requested pricing on the following line items:

Line	Product Description	Line	Product Description
1	Bag, Evidence 23"x 44"x 7", Sirchie Product # EB008	17	Powder, Latent Magnetic, Silver/Grey, Sirchie Product#SBM10, Each
2	Bag, Evidence, Pre-printed Kraft, 12"x8"x7", Sirchie Product# EB003P, 100/PKG	18	Powder, Sticky Side, dark, 50g, Sirchie Product#ASP50D, Each
3	Bag, Pre-printed Kraft Evidence, 7"x12.75"x4.5", Sirchie Product # EB001P, 100/PKG	19	Putty, Brn Microsil Kit, 7oz, Sirchie Product #MCM100B, Each
4	Box, Evidence, Small Arms, Sirchie Product #EB001/G, 20/PKG	20	Putty, Wh Microsil Kit, 7oz, Sirchie Product#MCM100W, Each
5	Box, Knife Evidence, 16"x3"x2", Sirchie Product #ECB001K	21	Reagent, Marquis, NARK#2, 10/box, Sirchie Product#NARK2001
6	Brush, Magnetic Powder Applicator, Sirchie Product#125L, Each	22	Scale, Reversible "L", 300mm x 150mm, Sirchie Product#PPS600, Each
7	Brush, Fiberglass/Filament, Standard Size, Sirchie Product# 122L, Each	23	Scales, Adhesive Photo, 35mm, 20mm increments, Sirchie Product# PPS200, 150/ROLL
8	Container, Arson Collection, 1 GAL, TTF# CAN 1 GAL	24	Swabs with Tip Protector, Sterile, 500/pkg - Sirchie Product # CP500
9	Container, Arson Collection, 1QT, Sirchie Product#AEC01, 10/PKG	25	Tape, Crime Scene Roll, 3"x1000', TTF # BT-CS
10	Crystals, Ninhydrin, 25g, Sirchie Product #NRP01A, Each	26	Tape, Fingerprint, LIFT-O-TABS™, 1.5"x2",WH, Sirchie Product# TLT-02, 24/PKG
11	Kit, NARK Cocaine (Scott Reagent), Sirchie Product#NARK2007, 10/Box	27	Tape, Fingerprint,LIFT-O-TABS™,2"x4",WH, Sirchie Product# TLT-05, 24/PKG
12	Kit, NARK Methamphetamine Sirchie Product#NARK20015, 10/Box	28	Tape, Fingerprint, LIFT-O-TABS™,4"x4", WH Sirchie Product# TLT-08, 24/PKG
13	Kit, Marijuana (Duquenois-Levine), Sirchie Product#NARK2005, 10/Box	29	Ties, Resealable Evidence, TTF# TIES-11NR

14	Kit, Sexual Assault, Victim (Specifications Attached in Bid Documents)	30	*Tube, Blood, 10 ml,16x100mm with no Interior Coating; 100mg NaF; 20 mg Potassium Oxalate, Gray-Stopper, 100/pkg - Sirchie Product#KCP176C
15	Pad, Replacement PRINTMATIC™ Flawless, Sirchie Product#PFP702, Each	31	Unit, Spray Powder with jar/cap, 6oz, Sirchie Product#SPU6, Each
16	Powder, Diazafluoren, Sirchie Product# LV500, Each		

The State elected to remove line item #30 from the evaluation. Therefore, no award was made for this line item only.

### **Bid Evaluation Summary**

The solicitation was issued as a Negotiated Bid to establish a statewide Quantity Purchase Agreement.

The bids were evaluated according to the criteria established in the bid documents and their adherence to requirements. When necessary, the State clarified with Respondents to ensure specifications were met.

All responses were evaluated on price and preferences. Sirchie Acquisition Company LLC and Thomas Scientific LLC claimed the U.S. Manufactured Preference for select line items.

### **Award Summary**

The State awarded to the overall low bidder meeting all specification requirements. Line items were awarded while bearing in mind the best interest of the State.

The final overall evaluation score is listed in the table below.

Respondent	Line Items Included in Bid	Total Bid Amount	Preferences	Total Evaluation Amount*	Estimated Award Amount
Sirchie Acquisition Company	<u>30 of 31 Line Items:</u> (Line Items 1-29, 31)	\$71,621.80	US Manufactured Preference (Lines 1-18, 21-22, 26-28)	71,621.80	\$71,621.80
Thomas Scientific LLC	<u>All Line Items:</u> (Line Items 1-31)	\$124,276.69	US Manufactured Preference (Lines 1-18, 21-31)	\$119,600.59	No Award

\*Removed pricing for cancelled line item (#30).

During the course of evaluation, the State scrutinized the bids to determine the viability of the proposed business solution to meet the needs of the State. IDOA evaluated the bids based on the stipulated criteria outlined in the bid documents.

Pending successful contract negotiations, the initial term of the contract shall be for a period of **one (1) year** from the date of contract execution. There may be **three (3) one-year renewals** for a total of **four (4) years** at the State's option.

*Stephanie Nelson*

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